



Transnational Giving Europe (TGE) is considering the possibility of making a grant to

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| **Name Of Organisation** | **Place of Organisation (City-country)** |

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| **a** | **About this form** |

*Transnational Giving Europe* is a network of European organisations that facilitates cross-border philanthropy in Europe. The network enables donors to get tax deductibility while supporting trustful beneficiaries abroad.

TGE is in accordance with all different national legislations and attaches great importance to the service and the due diligence process. This is why this form needs to be completed carefully and accompanied with all the required documents.

**Procedure:**

Please send this entire form and all the listed documents to the partner in the country you are registered. You will receive an answer in the following three weeks.

Once approved by the TGE network, the bank account of the partners in the country of your donors will be communicated. You will be able to reach out to your donors with all the needed information for their gift.

Please note that our partners in the United Kingdom and Switzerland have following additional requirements: the donor should enter into contact with CAF and SPF before making any donation. Furthermore, CAF requires a minimum gift amount of GBP 250 and SPF requires a minimum gift amount of CHF 500.

*NOTE: In the event that the donations received by the beneficiary organization are to be transferred to a second organization, it is the latter who must register directly as a beneficiary of the Transnational*

*Giving Europe Network by filling this GEAF and directly receive the donations without the presence of intermediaries.*

**Documents:**

Please make sure your application includes:

* The **entire form in English** (including the beneficiary declaration with **an authorized signature**)
* Copy of **your certificate of registration** or other evidence of your non-profit status
* **English translation** of statutes articles regarding the **legal form, the mission and the dissolution** (*statutes, bylaws, charter, trust deed agreement, others…*)
* Most recent **annual report** (*if applicable*)
* Latest **financial report** *(if applicable)*
* Copy of latest financial statement **audit** (*if applicable)*
* To comply with European anti-money laundering regulations, please provide a **list of all Trustees or Board Members** or any person(s) (name, title, function, date of birth and address) controlling the operations of the registered charity, including the main contact for this application and the person signing the terms of the TGE.
* The partners *of the TGE network* reserve the right to request additional information.

**Unless we receive all above information, the partner won’t be able to consider your application as a TGE beneficiary.**

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| **b** | **Contact information** |

**Organisation:**

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| Official Name of Your Organisation |       |
| “Doing Business As” Name *(if different from official name)* |       |
| Address *(Line 1)* |       |
| Address *(Line 2)* |       |
| City |       | Province, County, State, or Region |       |
| Postal Code |       | Country |       |
| Telephone Country Code |       | Telephone Number |       |
| Website *(if applicable)* |       |
| Email |       |

**Contact Person:**

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| Name of Official Contact Person for this Gift Consideration |       |
| Complete Title |       |
| Direct Telephone Line *(if applicable)* |       |
| Direct Email |       |

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| **c** | **Purpose of the organisation** |

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| What is the primary purpose of your organisation *(please describe)* |       |

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| **d** | **Programs and activities** |

1. **Sector of activities:**

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| Please briefly describe your organisation’s programs and activities: |       |

Choose one of the sectors below:

[ ] **Social Matters** (Lack of social and family ties, problems in accessing housing, isolation, loneliness, social exclusion, most vulnerable)

[ ] **Education**

[ ] **Health** (Mental and physical illness, public health problems, medical research, drug addiction, alcoholism)

[ ] **International development**

[ ] **Heritage & culture** (Cultural heritage, commemoration, art, accessibility to culture)

[ ] **Environment** (Rehabilitation, protection and improvement of the environment, awareness of the living world (plants and animals))

[ ] **Religion**

[ ] **Third sector initiative** (Community life, development of the third sector)

1. **Use of the grant:**

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| How would a grant from TGE be applied to your programs and activities? |       |

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| **e** | **Non-profit status and other documents** |

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| What is your non-profit status? |       |
| Is your organisation officially classified or recognized as a non-profit organisation by the government of your city or country? | Yes [ ]  | No [ ]  |
| A. If **Yes,** please quote your registration number and attach a copy of your certificate of registration or other evidence of your non-profit status |       |
| Does your organisation have *(please select the box that applies)*Please send us a copy of the document applicable that has been checked. | a charter |[ ]
|  | a trust deed |[ ]
|  | bylaws |[ ]
|  | an agreement |[ ]
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| Other organizing document *(please describe)* |       |
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| B. If **No,** please explain (e.g. Countries where charities and foundations do not have registration numbers) |       |

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| **f** | **Dissolution** |

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|  | What will happen to the assets of your charity in the event of dissolution *(i.e.: ceasing to function)*? |       |

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|  | Is your organisation in the process of being wound up/dissolved? | Yes  | No  |
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| **g** | **Independence** |

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| (1) | Are any of your incomes or assets distributed to, or applied to the benefit of, a private person or for-profit organisation, other than the beneficiaries of your charitable purpose? | Yes [ ]  | No[ ]  |
| (2) | Do any individuals or for-profit enterprises own any part of your organisation’s income or assets? | Yes [ ]  | No[ ]   |
| (3) | Under the laws and customs applicable to your organisation, or under its governing instruments *(charter, trust deed, bylaws, agreement, other*), is your organisation permitted to: |  |  |
|  | A. engage in activities that are unrelated to your primary purpose, except as an insignificant part of your organisation’s activities? | Yes [ ]  | No[ ]   |
|  | B. attempt to influence legislation, except as an insubstantial part of your organisation’s activities? | Yes [ ]  | No[ ]   |
|  | C. participate or intervene, directly or indirectly, in any political campaign for or against any candidate for public office? | Yes [ ]  | No[ ]   |
| (4) | Is your organisation controlled by any other organisation? | Yes [ ]  | No [ ]  |
|  | **If you have answered YES to any of the questions above please explain:** |       |

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| **h** | **Annual report** |

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| Please attach a copy of your most recent **annual report and financial statements** and a list of trustees and/or board members (name, title, function, date of birth). If not available, please explain: |       |

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| **i** | **TGE countries** |

In order to ensure a reasonable time delay of three weeks for your procedure, please select only the countries where your organisation will have donors.

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| Austria |[ ]
| Belgium |[ ]
| Bulgaria |[ ]
| Croatia |[ ]
| France |[ ]
| Germany |[ ]
| Hungary |[ ]
| Italy |[ ]
| Luxembourg |[ ]
| Netherlands\* |[ ]
| Poland |[ ]
| Portugal |[ ]
| Romania |[ ]
| Slovakia | [ ]  |
| Slovenia |[ ]
| Spain |[ ]
| Switzerland |[ ]
| United Kingdom |[ ]
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*\* In order to receive donations from The Netherlands you must separately register as an ANBI organisation with the Dutch tax Authority. Please refer to your national partner for further information.*

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| **j** | **Bank account information** |

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| In most cases TGE will pay grants by checks or bank transfer in the local currency. To facilitate a bank transfer please confirm your bank’s name and address, SWIFT or IBAN code, and the account name and number. If your organisation has special requirements, please contact the TGE partner in your country.  |
| Bank account name |       |
| Bank account number |       |
| Bank name |       |
| Bank address |       |
| Swift code |       |
| IBAN code |       |

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| **k** | **Beneficiary declaration** |

**Note: The following agreement is part of the grant application process. No decision will be made until TGE has reviewed your submission. The agreement is not legally effective unless it is signed by an authorized representative of your organisation.**

On behalf of       (“The Organisation”) I agree that “The Organisation” will comply with the following rules:

1. **The grant will be used only for the purposes and activities which “The Organisation” described in Part d2 of its Grant Eligibility Application.**
2. **“The Organisation” will be able at any time to provide an independent report stating the use of the TGE grants, on simple request.**

For any single grant over 50.000 €, the Organisation will be required in all cases to report formally to the national TGE partner and to the TGE partner in the country of the donor. For TGE donations coming from the UK and Germany, “The Organisation” will automatically transfer this report to the TGE partners in these countries describing its use of the grant funds.

1. **All donations through TGE must remain purely charitable donations.**

No benefit or counterpart whatsoever can be given to the donor. E.g.: memberships, sponsoring, gifts-in-kind, entrances, dinners, direct or indirect children’ subscription (for high schools and universities), etc. are therefore excluded from TGE.

1. **“The Organisation” will not use the grant, directly or indirectly,**
* to influence legislation;
* to influence the outcome of any specific election for candidates to public office or to carry on any voter registration drives;
* to induce or encourage violations of law or public policy or to cause any improper private benefit to occur;
* to make any grant to an individual, other than as a part of “The Organisation’s” charitable activities described in Part d2; or
* to undertake any activity not described in Part d2.
1. **The grant will not be used for tuition, medical expenses, or other economic benefits to a donor or any member of a donor’s family.**
2. **If “The Organisation” is dissolved**, or if “The Organisation” is otherwise unable to use the grant for the purpose and activities described in Part d2**, “The Organisation” will promptly return any unexpended grant funds to TGE.** As gifts are irrevocable, they will be donated to organisations with a similar purpose and similar missions.
3. **If any portion of the grant is used for any purpose other than those described in Part d2, “The Organisation” will promptly correct this error.**

If the misuse is not promptly corrected, TGE may demand the return of the entire grant, and “The Organisation” will return the grant.

1. **“The Organisation”** can state in their communication tools they are approved by the Transnational Giving Europe network or use the stamp “Enabled by TGE”, which is linked to the duration of this GEAF, after approval of the national TGE Partner.
2. **This Grant Eligibility Application, if accepted, remains valid up to three years.** It must be renewed at least every three years at the discretion of TGE.

**Agreed and Accepted:**

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| by |       | its |       | on |       |
|  | Authorized Signature |  | Position of Signatory | Date |

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| **l** | **Contact details of the TGE Partners** |

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| *Austria***Stiftung Philanthropie Österreich**Burgring 168010 Graz, AustriaTel.: +43 1 275 52 98 0E-mail: office@stiftung-oesterreich.at  | *Belgium***King Baudouin Foundation**Rue Brederodestraat 211000 Brussels, BelgiumTel.: +32 2 549 02 31E-mail: tge@kbs-frb.be | *Bulgaria***Bcause**65, Vitoshablvd., 2nd fl1000 Sofia, BulgariaTel.: +35 92 981 19 01E-mail: tge@bcause.bg |
| *Croatia***European Foundation for Philanthropy and Society Development**Heinzelova 62A10000 Zagreb, CroatiaTel.: +38 51 645 89 49E-mail: tge@europskazaklada-filantropija.hr | *France***Fondation de France**Avenue Hoche 4075008 Paris, FranceTel.: +33 14 421 87 60E-mail: tge@fdf.org | *Germany***Maecenata Stiftung**Rungestraße 1710179 Berlin, GermanyTel.: +49 30 283 87 909E-mail: tge@maecenata.eu |
| *Hungary***Carpathian Foundation – Hungary**FelvégiStr 533300 Eger, HungaryTel.: +36 36 51 67 50E-mail: TGE@cfoundation.org | *Italy***Fondazione Lang Europe Onlus**Piazza Sant'Ambrogio, 220123 MilanoTel. +39-02-36635131Email.: tge@fondazionelangeurope.it | *Luxembourg***Fondation de Luxembourg**Rue Erasme 12 – B.P. 2812012 Luxembourg, LuxembourgTel.: +35 22 74 74 81E-mail: tge@fdlux.lu |
| *Netherlands***Prins Bernhard Cultuurfonds** Herengracht 4761017 CB Amsterdam The NetherlandsTel.: +31 20 5206130E-mail: tge@cultuurfonds.nl | *Poland***Foundation for Poland**ul. Kłopotowskiego 6/61 03-717 Warsaw, PolandTel.: +48 22 542 58 80E-mail: tge@fdp.org.pl | *Portugal***Fundaçao Oriente**R Do Salitre, 66-681269-065 Lisboa, PortugalTel.: +35 12 135 85 200E-mail: adminstracao@foriente.pt |
| *Romania***Odorheiu Secuiesc Community Foundation**Kossuth Lajos 20535600 Odorheiu Secuiesc, RomaniaTel.: +40 74 165 57 73E-mail: szka@szka.org | *Slovakia***Carpathian Foundation – Slovakia**Letná 27040 01 Košice, SlovakiaTel: +42 15 562 21 152E-mail: tge@karpatskanadacia.sk | *Slovenia***SKUP (Skupnost privatnih zavodov)**Britof 4694000 Kranj, SloveniaTel.: +38 64 234 48 04E-mail: info@skup.si |
| *Spain***Empresa y Sociedad\***Padre Damián 2,28036 MadridTel.: +34 676 270 816E-mail: tge@empresaysociedad.org | *Switzerland***Swiss Philanthropy Foundation**Rue De-Grenus 3 – P.O. box 20971211 Geneva 1, SwitzerlandTel.: + 41 22 732 55 54E-mail: tge@swissphilanthropy.ch | *United Kingdom***Charities Aid Foundation**Kings Hill, West MallingKent ME19 4TA, United KingdomTel.: +44 30 001 23 380E-mail: tge@cafonline.org |